

## SWACHH WARD

### List of Indicators for inter-ward competition

Ward Number \_\_\_\_\_

Name of the Councilor \_\_\_\_\_ Contact No. \_\_\_\_\_

Nodal Officers of Ward \_\_\_\_\_ Contact No. \_\_\_\_\_

S. No.	Parameter	Maximum marks
1	All households and premises in the ward are covered by segregated door to door collection of green (wet or bio-degradable), dry (non-biodegradable) and domestic hazardous wastes separately;	10
2	All RWAs/ residential complex/ gated communities/ other bulk waste generators managing (through composting or bio-methanation) their own wet waste;	10
3	All other households/premises covered by home/ community composting of wet waste;	10
4	Complete ban on use of single-use plastic bags in every shop/vendor in the ward;	10
5	Overall cleanliness maintained in the ward, with no open litter/ Open Urination/ Open Defecation/ pet droppings visible in the ward, and with signages, wall and <i>chauraha</i> / roundabout paintings, presentations etc. reflecting the unique identity and heritage of the city;	10
6	Every community and public toilet in the ward are uploaded on Google maps, and maintained in a functional and usable manner (as specified in ODF+ protocol);	10
7	Every public toilet is manned by a caretaker and periodic feedback being collected from users through the My Toilet app;	10
8	At least 1 zero-waste event held during the month	10
9	At least 1 felicitation event held for Swachhata champions	10

10	Swachh ranking conducted during the month among at least 2 of the following: schools, RWAs, market associations, hotels, govt. associations, hospitals etc.	10
Total marks		100

## SWACHH RANKING OF HOTELS

Name of the Hotels	
Name of the Respondent	
Designation Of the respondent	
Contact Number	
Ward Number	
Address	

SR NO.	CRITERIA	MEANS OF VERIFICATION	MAX MARKS	SCORE
1.	Cleanliness of Hotels	<ul style="list-style-type: none"> <li>• Check the Cleanliness of Circulation areas, Lobby, Parking, Lifts, Kitchen</li> <li>• Observe that the rooms are properly cleaned on regular basis</li> </ul>	10	
2.	Toilets	<ul style="list-style-type: none"> <li>• Separate toilets for males and females</li> <li>• Availability of Disabled friendly toilets</li> <li>• Child friendly toilets and Water points</li> <li>• Well lit and ventilated toilets</li> <li>• Water supply in each toilet blocks and urinal, for flushing</li> </ul>	10	
3.	Disposal of waste management	<ul style="list-style-type: none"> <li>• Scientific Disposal of Hazardous Waste</li> <li>• Segregation of waste in Color Coded Bins (Blue, Green and Black)</li> </ul>	15	
4.	On-site Composting	<ul style="list-style-type: none"> <li>• Composting of bio-degradable waste within the hotels.</li> </ul>	15	

5.	Collection, storage and transportation of Waste	<ul style="list-style-type: none"> <li>• Dedicated space for storage of waste before disposal/ handing over to common treatment plant</li> </ul>	10	
6.	Innovation Practices/Initiatives	<ul style="list-style-type: none"> <li>• Innovation By Hotel Management on Waste Management and Swachh Bharat Mission Exhibition of Best Out of Waste Material Composting within Hotels with Zero Waste Hotels</li> <li>• Initiatives Like 3R (Reduce, Reuse, Recycle) adapted by Hotel Management.</li> </ul>	10	
7.	Feedback mechanism	<ul style="list-style-type: none"> <li>• Check if User feedback is taken either through any application of Feedback forms. Information regarding feedback modalities are displayed</li> <li>• Appreciation letters given to sanitation staff for positive feedback in staff meetings along with Monetary awards, medals, reward points etc</li> <li>• Action taken on feedback is documented and communicated</li> </ul>	10	
8.	Awareness about COVID 19	<ul style="list-style-type: none"> <li>• Sanitization of Rooms on daily basis</li> <li>• Thermo scanning of all the staff/ visitors at entry of premises</li> <li>• Use of Mask by all the staff/ visitors</li> <li>• Maintaining social distancing</li> </ul>	20	
Total Marks			100	

### SWACHH RANKING OF SCHOOLS

Name of the School	
Name of the Respondent	
Designation Of the respondent	
Contact Number	
Ward Number	
Address	

SR NO.	CRITERIA	MEANS OF VERIFICATION	MAX MARKS	SCORE
1.	Availability of Toilets	<ul style="list-style-type: none"> <li>Separate toilets for boys and girls</li> <li>Availability of Disabled friendly and Child friendly toilets</li> <li>Well lit and ventilated toilets</li> </ul>	10	
2.	Cleanliness and upkeep of toilets	<ul style="list-style-type: none"> <li>Water supply in each toilet blocks and urinal, for flushing</li> <li>At least one incinerator in girls toilet block and niche to keep sanitary napkins</li> </ul>	10	
3.	Hand wash facility for toilets and urinals	<ul style="list-style-type: none"> <li>Hand wash facilities with soap within respective toilet</li> <li>Water points at child-accessible and disabled friendly height.</li> <li>Use of water conserving techniques.</li> </ul>	10	
4.	Cleanliness	<ul style="list-style-type: none"> <li>Regular cleanliness of covered &amp; open areas</li> <li>Segregation of waste in three bins (Blue Green &amp; black)</li> <li>Hand washing with soap Facility available for washing hands before meals</li> </ul>	10	
5.	Awareness	<ul style="list-style-type: none"> <li>Awareness Activities For Swachh Survekshan -2021</li> <li>At least 5 No. of</li> </ul>	10	

		<p>awareness/cleanliness drives/activities undertaken with reference to 3 R Principle</p> <ul style="list-style-type: none"> <li>• Observance of Plastic Free Day</li> </ul>		
6.	Innovation Practices/Initiatives	<ul style="list-style-type: none"> <li>• Innovation By Schools on Waste Management and Swachh Bharat Mission Exhibition of Best Out of Waste Material Composting within Schools with Zero Waste Schools</li> <li>• Initiatives Like 3R (Reduce, Reuse, Recycle)</li> </ul>	15	
7.	Processing of wet (bio-degradable/organic/kitchen) Waste	<ul style="list-style-type: none"> <li>• No Green Waste is to be sent out and managed with Decentralized facility</li> </ul>	10	
8.	Beautification	<ul style="list-style-type: none"> <li>• Aesthetic and Visible Beautification of Schools</li> </ul>	5	
9.	Citizen Feedback	<ul style="list-style-type: none"> <li>• % of Active Users with positive feedback by the complainant's on Swachhta App With minimum number of Complaints registered</li> </ul>	15	
10.	Awareness about COVID 19	<ul style="list-style-type: none"> <li>• Regular Sanitization</li> <li>• Thermo scanning</li> <li>• Use of Mask</li> <li>• Maintaining social distancing</li> </ul>	5	
Total Marks			100	

### SWACHH RANKING OF HOSPITAL (HEALTHCARE FACILITY)

Name of the Hospital	
Name of the Respondent	
Designation Of the respondent	
Contact Number	
Ward Number	
Address	

SR No.	CRITERIA	MEANS OF VERIFICATION	MAX MARKS	SCORE
1.	General cleanliness	<ul style="list-style-type: none"> <li>• Check the Cleanliness of Circulation areas, Wards, ICU, CCU, Procedural areas, Ambulatory Areas, OPD, Emergency, Lab and verification with Housekeeping records.</li> <li>• Observe that the drains are not overflowing or blocked.</li> </ul>	15	
2.	Toilets	<ul style="list-style-type: none"> <li>• Separate toilets for male and female</li> <li>• Availability of Disabled friendly toilets</li> <li>• Child friendly toilets</li> <li>Well lit and ventilated toilets</li> </ul>	10	
3.	Cleanliness and upkeep of toilets	<ul style="list-style-type: none"> <li>• Water supply in each toilet blocks and urinal, for flushing</li> <li>• Hand wash facilities within respective toilet</li> <li>• Water points at child-accessible and disabled friendly height.</li> <li>• Availability of soap for washing hands.</li> </ul>	5	

4.	Hand washing stations for Medical practitioners	<ul style="list-style-type: none"> <li>• Outside or away from toilet blocks</li> <li>• Regular Supervision by the management</li> </ul>	5	
5.	Disposal of waste management	<ul style="list-style-type: none"> <li>• Scientific disposal of Biomedical Waste</li> <li>• Scientific disposal of Hazardous Waste</li> <li>• Segregation of waste in Color Coded Bins (blue, green,yellow,Black)</li> <li>• Composting of bio-degradable waste within the hospitals</li> </ul>	15	
6.	Collection, storage and transportation of Biomedical Waste	<ul style="list-style-type: none"> <li>• Dedicated space for storage of waste before disposal/transportation</li> </ul>	10	
7.	Awareness	<ul style="list-style-type: none"> <li>• No. of Awareness Campaigns/activities undertaken by the Hospital Management</li> <li>• Number of Different Events Conducted within Hospital and Cleanliness Campaigns taken by Hospital Management</li> </ul>	10	
8.	Innovation Practices/Initiatives	<ul style="list-style-type: none"> <li>• IEC regarding importance of maintaining cleanliness is displayed in hospital premises, prominently in local language.</li> <li>• Hospital disseminates hygiene messages through other innovative manners.</li> </ul>	10	



9.	Awareness about COVID 19	<ul style="list-style-type: none"> <li>• Sanitization of Hospital on daily basis</li> <li>• Thermo scanning of all the staff/ visitors at entry of premises</li> <li>• Use of Mask by all the staff/ visitors</li> <li>• Maintaining social distancing</li> </ul>	20	
Total Marks			100	

### SWACHH RANKING OF RESIDENTS WELFARE ASSOCIATIONS

Name of the RWAs	
Name of the Respondent	
Designation Of the respondent	
Contact Number	
Ward Number	
Address	

SR NO.	CRITERIA	MEANS OF VERIFICATION	MAX MARKS	SCORE
1.	Sweeping of Residential Complex/Compound	<ul style="list-style-type: none"> <li>• Daily Sweeping Of Compound</li> <li>• Alternate Day Sweeping of Compound</li> <li>• Weekly Sweeping Of Compound</li> <li>• Sweeping as and when required</li> <li>• Never Swept</li> </ul>	10	
2.	Availability and Cleanliness of common toilet in compound	<ul style="list-style-type: none"> <li>• Available and daily Cleaning of common toilet</li> <li>• Available and Alternate Day cleaning of common toilet</li> <li>• Available and weekly cleaning of common toilet</li> <li>• Available and cleaning as and when required</li> <li>• Available but never cleaned</li> <li>• Not functional/Not available</li> </ul>	10	
3.	Segregation of waste at household level	<ul style="list-style-type: none"> <li>• Segregated in three BIN (Wet, Dry, and Hazardous)</li> <li>• Segregated in two BIN(Wet and Dry)</li> <li>• No segregation</li> </ul>	10	

4.	Awareness	<ul style="list-style-type: none"> <li>• Awareness Activities For Swachh Survekshan -2021</li> <li>• Number of Different Events Conducted within RWAs and Cleanliness Campaigns taken by Citizens in RWAs</li> </ul>	10	
5.	Innovation Practices/Initiatives	<ul style="list-style-type: none"> <li>• Innovation By RWAs on Waste Management and Swachh Bharat Mission Exhibition of Best Out of Waste Material Composting within RWAs with Zero Waste RWAs</li> <li>• Initiatives Like 3R (Reduce, Reuse, Recycle) adapted by Citizen Of RWAs</li> </ul>	15	
6.	Processing of wet (bio-degradable/organic) Waste	<ul style="list-style-type: none"> <li>• RWA practicing on-site processing of wet(organic)waste</li> <li>• Wet waste sent for processing at centralized/outside</li> <li>• No processing of wet waste</li> </ul>	10	
7.	RWA provided personal protection equipment to waste collector/handler	<ul style="list-style-type: none"> <li>• Provided</li> <li>• Not provided</li> </ul>	10	
8.	Beautification	<ul style="list-style-type: none"> <li>• Aesthetic and Visible Beautification of RWA</li> </ul>	5	
9.	Citizen Feedback	<ul style="list-style-type: none"> <li>• % of Active Users with positive feedback by the complainant's on Swachhta App With minimum number of Complaints registered By RWAs on App</li> </ul>	15	
10.	Awareness about COVID 19	<ul style="list-style-type: none"> <li>• Regular Sanitization</li> <li>• Thermo scanning</li> <li>• Use of Masks</li> <li>• Maintaining social distancing</li> </ul>	5	
Total Marks			100	

### SWACHH RANKING OF GOVERNMENT OFFICE

Name of the office	
Name of the Respondent	
Designation Of the respondent	
Contact Number	
Ward Number	
Address	

Sr. No.	Parameter	Marks Allocated	Marks Obtained
1.	Sweeping /Mopping of building premises	10	
	Twice a day sweeping/mopping		
	Daily Sweeping/mopping		
	Sweeping as and when required		
2.	Over all cleaning of building premise (Terraces /Lobbies/Corridors/Staircase/Lift and other common area)	10	
	Very Clean		
	Clean		
	Fair		
	Dirty		
3	Dusting/Cleaning of doors, Window panes etc. within offices building premise	10	
	On daily basis		
	On alternate day basis		
	On weekly Basis		
	Occasionally/Never Cleaned		
4.	Available and cleanliness of separate toilet for ladies and gents in building premise	15	
	Twice a day cleaning of toilets		
	Once a day cleaning of toilets		
	Alternate day cleaning as when required		
	Never cleaned/Not functional		
5.	Waste Collection from Building premise	10	

	Daily Collected		
	Alternates day collected		
6.	Segregation of waste at office (at source)	15	
	Segregated in three Bins		
	Segregated in two Bins		
	No Segregation		
7.	Beautification	5	
	Aesthetic and Visible Beautification of office		
8.	Awareness about COVID 19	5	
	Regular Sanitization Thermo scanning Use of Mask Maintaining social distancing		
9.	Awareness campaigns conducted by staff	10	
10.	Initiatives Like 3R (Reduce, Reuse, Recycle) adapted by office staff	10	
Total Marks			100

## SWACHH RANKING OF MARKET WELFARE ASSOCIATIONS

Name of the MWAs	
Name of the Respondent	
Designation Of the respondent	
Contact Number	
Ward Number	
Address	

SR NO.	CRITERIA	MEANS OF VERIFICATION	MAX MARKS	SCORE
1.	General cleanliness	<ul style="list-style-type: none"> <li>• Regular cleaning of Markets including corridors</li> <li>• Regular cleaning of Parking of Markets by the Market Association</li> </ul>	10	
2.	Toilets	<ul style="list-style-type: none"> <li>• Separate facilities available for men and women</li> <li>• Child and disabled friendly toilets</li> <li>• Regular Cleaning of public toilets</li> </ul>	10	
3.	Waste management	<ul style="list-style-type: none"> <li>• % Segregation of waste at the level of shops in color coded bins (Blue , Green and Black)</li> <li>• % Collection of segregated waste by door to door collection system</li> <li>• Composting of bio-degradable Waste within the Market by</li> </ul>	20	

		the Association		
4.	Awareness	<ul style="list-style-type: none"> <li>• Awareness campaigns conducted by Market Association and awareness among Shopkeepers about SBM</li> <li>• Resolution of Market Association for not using of Polythene/Plastic Bags</li> </ul>	15	
5.	Innovation Practices/Initiatives	<ul style="list-style-type: none"> <li>• Innovation By MWAs on Waste Management and Swachh Bharat Mission Exhibition of Best Out of Waste Material Composting within MWAs</li> <li>• Initiatives Like 3R (Reduce, Reuse, Recycle) adapted by Market Association</li> </ul>	15	
6.	Beautification	<ul style="list-style-type: none"> <li>• Aesthetic and Visible Beautification of MWAs</li> </ul>	10	
7.	Citizen Feedback	<ul style="list-style-type: none"> <li>• % of Active Users with positive feedback by the complainant's on Swachhta App With minimum number of Complaints registered</li> </ul>	15	
8.	Awareness about COVID 19	<ul style="list-style-type: none"> <li>• Regular Sanitization</li> <li>• Thermo scanning</li> <li>• Use of Mask</li> <li>• Maintaining social distancing</li> </ul>	5	
Total Marks			100	